

**MINUTES OF THE ANNUAL PARISH MEETING  
HELD IN THE VILLAGE HALL, GUARLFORD,  
ON WEDNESDAY 11<sup>th</sup> MAY 2009 At 7.30 PM**

**Present**

Councillor Dr P E Mayner	Chairman
Councillor Mr M G Huskinson	Vice Chairman
Councillor Dr E H Jones	
Councillor Mrs J E Hadley-Roberts	
Councillor Mrs E B J Hill	
Councillor Mr A W Medcalf	
Councillor Mr M S Simpson	
<del>Councillor Mr T Wells</del>	MHDC/WCC
<del>Mr M Partridge</del>	Parish Path Officer
<del>Mrs J Lomas</del>	Parish Tree Warden
Mr R Chamings	Malvern Hills Conservators
Mr J M Skinner	Clerk

The Reverend Sue Irwin, Revd

Rector of the Benefice

**1. Apologies**

1.1. The Council accepted apologies for their absence from Mr Partridge and Cllr T Wells.

**1. Public Questions**

1.1. There were no questions from the public.

**2. Code Of Conduct And Declarations Of Interest**

2.1. There were no declarations of personal or prejudicial interest.

**3. The Race Relations And Crime And Disorder Acts**

3.1. All of the business carried out and decisions made at this meeting have observed the requirements of the above acts.

**4. Acceptance Of Previous Minutes**

4.1. The minutes of the previous Parish Meeting were approved by the Council as a true record and signed by the Chairman on Monday 14<sup>th</sup> July 2008.

**5. Chairman's Report**

5.1. The Chairman gave a detailed report of the council's activities over the previous year; a copy of the report is attached at Annex 1.

**6. Clerk's Report**

6.1. The Clerk reviewed the accounts for 2008/09 and said that brought forward amount from the previous year was £4277.18, the funds budgeted for training and repair had not been required giving an income less expenditure of £257.74. Thus the total amount carried forward was £4534.92. An abridged copy of the annual accounts is attached at Annex 2.

J M Skinner  
Clerk

Dr P Mayner  
Chairman

## Chairman's Report 2008-2009

The Parish Council met on five occasions in the Village Hall during the year. Once again there was no necessity for extraordinary meetings. Each of these meetings observed the requirements of both the Race Relations and the Crime and Disorder Acts.

In May 2008 at the Annual Parish meeting, there were no parishioners present to hear the Chairman's and Clerk's Reports.

At the Parish Council meeting following this the Chairman, Vice Chairman, Planning and Finance committees were re-elected.

At our meetings regular Reports have been given by our Public Path and Tree Wardens Mike Partridge and Janet Lomas. We have also had Reports from our Malvern Hill Conservators representative Richard Chamings, our Beat Officers (now sensibly re-designated Local Police Officers) and from Donald Hill, Chairman of the Village Hall Committee. Tom Wells, our County Councillor, has been most active on our behalf as usual with regular advice and help. My sincerest thanks to them all.

### Parish Environment

During the year the Parish Council has agreed to purchase the redundant Gilbert Scott telephone box in the centre of the village.

The Clevelode Post Box was damaged on its pedestal but eventually repaired thanks to the persistence of the Parish Clerk.

Repairs have also been requested of and carried out by the Highways Department to road surfaces and kerbstones throughout the Parish. This is an ongoing situation as a result of poor workmanship and lack of funds.

### Planning

Eleven applications have been considered by the Planning Committee and comments as appropriate passed to the MHDC Planning Department. The village Tyre Depot continues to blight our countryside and although the Conservators' verge is now clear the phenomenal stockpile has only been reduced by half and the remainder continues to leech contaminants into the water table beneath this site of old osier beds.

Your committee has been active in resisting the SWJCS plans. I have personally contributed to a joint Malvern Town Council, Madresfield and Newland Parish Council Group.

Guarlford has been spared direct imposition of new-build housing through lack of suitable land and absent infrastructure close to the "Cordon Sanitaire".

Nevertheless it is to be hoped that the present economic climate and changes in Government interference will bring about the abolition of the unelected 'quango' known as the West Midlands Regional Assembly thus restoring democracy to our Parish.

### Guarlford History Group

Another successful book launch was held with a village picnic at Cherry Orchard in September when *The Guarlford Scene* went on sale. The Chairman, Councillor Dr E H Jones, has given regular reports.

### Finance Committee

The Committee has reviewed detailed accounts and found that our executive officer has remained as conscientious and efficient as ever.

### Rapid Circulation Files

These have taken as long as four months to circulate recently, so it was most pleasing that the more acceptable time of two weeks was achieved this month.

The Parish Council once again appreciates the work of everyone involved. As well as contributors already mentioned, I would like to express my appreciation of the work of our internal auditor, David Kuun, our internal financial monitor Councillor Dr Eric Jones, and especially our executive officer, Michael Skinner, who continues to give me excellent advice and support as Clerk.

Finally may I also thank Councillors for their attendance, varied contributions and support throughout the year.

Dr P E Mayner  
Chairman

May 2009

## Quicken Figures for 2008-2009

<b>INCOME</b>		<b>2007/08</b>	<b>2008/09</b>	<b>Notes 2008/09</b>
Agency In	<i>a</i>	0.00	0.00	
Capital/Loans	<i>b</i>	0.00	0.00	
<b>Other</b>				
Charity Interest		3.18	1.89	
Consols Dividend		12.16	12.16	
Current Interest		0.00	0.00	
Deposit Interest		73.29	46.55	<i>Interest rate down</i>
Sale		0.00	0.00	
Sundry		0.00	0.00	
<b>Total Other</b>	<i>c</i>	<b>88.63</b>	<b>60.60</b>	
Precept	<i>d</i>	3500.00	3300.00	
VAT Refund	<i>e</i>	38.02	36.41	
<b>TOTAL INCOME</b>	<i>f</i>	<b>3626.65</b>	<b>3397.01</b>	
<b>EXPENSES</b>				
<b>Administration</b>				
Audit Fees		50.00	50.00	
Insurances		285.75	297.15	
Office Supplies		80.19	98.18	
Communications & Other		15.00	100.00	<i>Grapevine grant</i>
Salary Clerk	<i>g</i>	1642.10	1714.23	<i>Inc ann increment</i>
Subscriptions		213.34	228.73	<i>CALC, CPRE etc</i>
VH Hire		75.00	75.00	
<b>Total Administration</b>	<i>h</i>	<b>2361.38</b>	<b>2563.29</b>	
<b>Agency Out</b>		<b>0.00</b>	<b>0.00</b>	
<b>Costs</b>				
Churchyard		300.00	300.00	<i>Annual grant</i>
Other		62.35	0.00	
Repair		0.00	0.00	
Training		0.00	0.00	
<b>Total Costs</b>	<i>i</i>	<b>362.35</b>	<b>300.00</b>	
<b>Loans</b>		<b>0.00</b>	<b>0.00</b>	
<b>Other payments</b>		<b>0.00</b>	<b>0.00</b>	
<b>S137</b>				
Charity		30.00	40.00	<i>Malvern CAB</i>
Village Hall		200.00	200.00	<i>Annual grant</i>
<b>Total S137</b>		<b>230.00</b>	<b>240.00</b>	
<b>VAT Paid</b>		<b>36.41</b>	<b>35.98</b>	
<b>TOTAL EXPENSES</b>	<i>j</i>	<b>2990.14</b>	<b>3139.27</b>	
<b>TOTAL INCOME- EXPENSES</b>		<b>636.51</b>	<b>257.74</b>	
<b>BF/CF All Accounts</b>				
Brought Forward		3640.67	4277.18	
Carried Forward		4277.18	4534.92	
<b>INCOME</b>		<b>2007/08</b>	<b>2008/09</b>	<b>Notes 2008/09</b>

<b>Agency In</b>	<i>a</i>	<b>0.00</b>	<b>0.00</b>	
<b>Capital/Loans</b>	<i>b</i>	<b>0.00</b>	<b>0.00</b>	
<b>Other</b>				
Charity Interest		3.18	1.89	
Consols Dividend		12.16	12.16	
Current Interest		0.00	0.00	
Deposit Interest		73.29	46.55	<i>Interest rate down</i>
Sale		0.00	0.00	
Sundry		0.00	0.00	
<b>Total Other</b>	<i>c</i>	<b>88.63</b>	<b>60.60</b>	
<b>Precept</b>	<i>d</i>	<b>3500.00</b>	<b>3300.00</b>	
<b>VAT Refund</b>	<i>e</i>	<b>38.02</b>	<b>36.41</b>	
<b>TOTAL INCOME</b>	<i>f</i>	<b>3626.65</b>	<b>3397.01</b>	
<b>EXPENSES</b>				
<b>Administration</b>				
Audit Fees		50.00	50.00	
Insurances		285.75	297.15	
Office Supplies		80.19	98.18	
Communications & Other		15.00	100.00	<i>Grapevine grant</i>
Salary Clerk	<i>g</i>	1642.10	1714.23	<i>Inc ann increment</i>
Subscriptions		213.34	228.73	<i>CALC, CPRE etc</i>
VH Hire		75.00	75.00	
<b>Total Administration</b>	<i>h</i>	<b>2361.38</b>	<b>2563.29</b>	
<b>Agency Out</b>		<b>0.00</b>	<b>0.00</b>	
<b>Costs</b>				
Churchyard		300.00	300.00	<i>Annual grant</i>
Other		62.35	0.00	
Repair		0.00	0.00	
Training		0.00	0.00	
<b>Total Costs</b>	<i>i</i>	<b>362.35</b>	<b>300.00</b>	
<b>Loans</b>		<b>0.00</b>	<b>0.00</b>	
<b>Other payments</b>		<b>0.00</b>	<b>0.00</b>	
<b>S137</b>				
Charity		30.00	40.00	<i>Malvern CAB</i>
Village Hall		200.00	200.00	<i>Annual grant</i>
<b>Total S137</b>		<b>230.00</b>	<b>240.00</b>	
<b>VAT Paid</b>		<b>36.41</b>	<b>35.98</b>	
<b>TOTAL EXPENSES</b>	<i>j</i>	<b>2990.14</b>	<b>3139.27</b>	
<b>TOTAL INCOME- EXPENSES</b>		<b>636.51</b>	<b>257.74</b>	
<b>BF/CF All Accounts</b>				
Brought Forward		<b>3640.67</b>	<b>4277.18</b>	
Carried Forward		<b>4277.18</b>	<b>4534.92</b>	