

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY 9th MARCH 2009**

(These must be regarded as draft minutes until approved by the Council at the following meeting)

Present

Councillor Dr P E Mayner	Chairman
Councillor Mr M G Huskinson	Vice Chairman
Councillor Dr E H Jones	
Councillor Mrs J E Hadley-Roberts	
Councillor Mrs E B J Hill	
Councillor Mr A W Medcalf	
Councillor Mr M S Simpson	
Councillor Mr T Wells	MHDC/WCC
Mr R Chamings	Malvern Hills Conservators
Mr M Partridge	Public Path Warden
Mrs J Lomas	Parish Tree Warden
PC S Ransome-Williams	Local Police Officer
Mr J M Skinner	Clerk

1. Public Question and Answer

1.1. There were no members of the public present.

2. Apologies

2.1. The Council accepted an apology for her absence from Janet Lomas.

3. Code Of Conduct And Declarations Of Interest

3.1. Parish Councillors were reminded that, as required by the Parish Council Code of Conduct Order 2001, they should notify the MHDC Monitoring Officer of any changes to their Register of Interests or the receipt of any unrecorded gifts or hospitality. They should also declare any personal or prejudicial interests in any of the items of this meeting.

3.2. There were no declarations of personal or prejudicial interest.

4. The Race Relations And Crime And Disorder Acts

4.1. All of the business carried out and decisions made at this meeting have observed the requirements of the above acts.

5. Acceptance Of Previous Minutes

5.1. The minutes of the previous meeting, having been circulated, were taken as read, approved by the Council as a true record and signed by the Chairman.

6. Report by Mr M Partridge, Public Path Warden

6.1. Mr Partridge said that he had nothing to report.

7. Report by Mrs J Lomas, Tree Warden

7.1 Mrs Lomas reported by e-mail that the clearance of the bulrushes would have to wait until the autumn when the water level would be lower and the bulrush stems strong enough to withstand being pulled out.

7.2 The Chairman noted that, due to his poor hip, he would be unable to act as safety man in the September activity and that another volunteer would be required

8. Report by Mr R Chamings, Malvern Hills Conservators

- 8.1. Mr Chamings reported that the Malvern Hills Conservators now had a new web site, which the councillors might wish to visit.
- 8.2. He continued, that in order to judge the likely visual impact of the proposed new housing the SWJCS were conducting a survey of what might be seen of the proposed sites from a number of vantage points on the hills.
- 8.3. Contracts had been let to Mr Mathew Rouse to graze twenty cattle on the North Hill and to Mr Trevor Bayliss to graze 300 sheep on the central hills.

9. Report by Mr D Hill, Chairman Village Hall Committee

- 9.1. Nothing to report.

10. Report by Cllr Dr E Jones, Chairman Guarlford History Group

- 10.1. Cllr Dr Jones said that the History Group was currently creating a village archive of photos, audio recordings and documents. The Group were also considering what other activities might be sensible and feasible; there would be a full report of the Group's activities to-date in the next issue of The Grapevine together with requests for ideas for future activities.

11. Parish Environment

- 11.1. Clearance of the Church Pond bulrushes. See paragraph 7.1.
- 11.2. Mud on Rectory Lane. The promise to sweep the Lane had not been fulfilled, however, due to the recent rain and traffic most of the mud had been dispersed.
- 11.3. WCC's proposed extension of footpath 728 adjacent to Falconers Farm. Cllr M Simpson had established that Mr Micklethwaite of Falconers Farm had no objections to the proposed short footpath extension. The Clerk was asked to inform the County Council that there were no objections to the proposed change. **ACTION Clerk**
- 11.4. Rough Sleeper survey. Cllr Mrs B Hill reported that there had been two rough sleepers in the parish recently and she had taken steps to ensure that temporary accommodation had been secured for them. There were, to the best of her knowledge, no rough sleepers on the survey date of 1st March 2009.

12. Planning

- 12.1. Nothing to report.

13. Administration

- 13.1. Proposed purchase of the telephone kiosk. The Clerk reported that the last communication from BT had been circulated and that there had been no further information on whether the kiosk was going to be retained or sold. The Clerk said that he would pursue the matter with the MHDC. **ACTION Clerk**
- 13.2. Freedom of Information – The Clerk reported that all the Parish Council's required documents were now available to the public on the parish web site.

14. Liaison With Other Bodies

- 14.1. Letter from the Rural Services Network. No action required.
- 14.2. WMRSS – Acknowledgement of the Council's submission and notification of the Consultation on the Phase Two Revision on 27 January at the Molineux Stadium, Wolverhampton. No action required.
- 14.3. SWJCS – Community Consultation on 12/02/09 and Councillor briefing on 29 January 2009. No action required
- 14.4. Consultation on the revised code of conduct. No action required

- 14.5. WCC – Training course on the county’s parish web site – Monday 23 February 2009. No one was able to attend
- 14.6. WCC’s web site for parish councils – The Clerk reported that the web site looked very good, but as the Council already had a web site no action was required apart from placing a link on it to our site. **ACTION Clerk**
- 14.7. SWJCS – Ongoing consultation.
- 14.8. WCC - Local Council Conference - The County Council will be holding a conference for parish and town councils on Monday 27th April, in the council chamber, from 7.00pm to 9.00pm. on Local Area Agreement and Sustainable Communities Act. The Chairman said that he would try to attend. **ACTION Chairman**
- 14.9. Liaison with David Sharp on setting up a meeting with Madresfield and Newland councils. The Chairman said that he had the matter in hand. **ACTION Chairman**
- 14.10. WMRSS Seminar on Water in Wolverhampton. No one was able to attend.
- 14.11. Policing Matters. The Chairman and Cllr M Huskinson agreed to attend the meeting. **ACTION Chairman & Councillor Huskinson**

15. Waste Recycling

- 15.1. Nothing to report.

16. Finance

- 16.1. The Internal Financial Monitor, Cllr Dr E Jones, reported that he had received an up to-date copy of the accounts and every thing appeared to be in order..
- 16.2. The Clerk reported that Mr D Kuun had very kindly agreed to act as the internal auditor for the forthcoming audit.
- 16.3. The Council approved the payment of the Hall hire charge of £75.
- 16.4. The Council approved the payment of the Local Council Review subscription of £13.50
- 16.5. The Council approved the payment of the CPRE subscription of £29.
- 16.6. The Council approved the payment of the Clerk’s salary and expenses of £449.68 & £21.30.
- 16.7. The Balances of the accounts after the above payments and transfers are:

Current Account	Deposit Account	Charity Account
£1254.13	£2684.88	£108.60

17. AOB (For Consideration At Next Meeting)

- 17.1. Cllr Mrs B Hill said there had been several complaints about out of control dogs being exercised up Wood Street.
- 17.2. Cllr J Hadley-Roberts said that the Malvern Hills Conservators’ ditches in Clevelode Lane needed clearing.
- 17.3. Dog fouling at Clevelode.
- 17.4. Proposed joint PC and WI litter clearance day.

18. Date Of Next Meeting

- 18.1. The **Annual Parish Meeting** and the **Parish Council Annual Meeting** will both be held in the Village Hall at 7.30 PM on Monday the 11th of May 2009.

J M Skinner, Clerk

Dr P Mayner, Chairman