

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY 8th March 2010**

Present

Councillor Dr P E	Mayner	Chairman
Councillor Mr M G	Huskinson	Vice Chairman
Councillor Dr E H	Jones	
Councillor Mrs J E	Hadley-Roberts	
Councillor Mrs E B J	Hill	
Councillor Mr A W	Medcalf	
Councillor Mr M S	Simpson	
Councillor Mr T	Wells	MHDC/WCC
Mr R	Chamings	Malvern Hills Conservators
Mr M	Partridge	Public Path Warden
Mrs J	Lomas	Parish Tree Warden
PC S	Ransome-Williams	Local Police Officer
Mr J M	Skinner	Clerk

1. Public Question and Answer

1.1. There were no members of the public present.

2. Apologies

2.1. The Council accepted apologies for their absence from Mrs Janet Lomas, PC Sarah Ransome-Williams, Cllr Tom Wells and Mr Richard Chamings.

3. Code Of Conduct And Declarations Of Interest

3.1. Parish Councillors were reminded that, as required by the Parish Council Code of Conduct Order 2001, they should notify the MHDC Monitoring Officer of any changes to their Register of Interests or the receipt of any unrecorded gifts or hospitality. They should also declare any personal or prejudicial interests in any of the items of this meeting.

3.2. There were no declarations of personal or prejudicial interest.

4. The Race Relations And Crime And Disorder Acts

4.1. All of the business carried out and decisions made at this meeting have observed the requirements of the above acts.

5. Acceptance Of Previous Minutes

5.1. The minutes of the previous meeting, having been circulated, were taken as read, approved by the Council as a true record and signed by the Chairman.

6. Report by PC Sarah Ransome-Williams, Local Police Officer

6.1. PC Sarah Ransome-Williams reported by email that the mean average speeds for the speed check on 29 November was 35.4 mph and the check on 17th December gave a result of 32.5 mph. It was concluded by the officers who carried out and analyzed the speed check results that these results were considered satisfactory and are what might be expected for that location and type of road.

6.2. The Clerk said that further speed checks were carried out on the weekend of 6/03/10, but as yet no results have been received.

7. Report by Mr M Partridge, Public Path Warden

7.1. Mr Michael Partridge reported that due to the inclement weather he had done very little recently apart from checking the ends of the paths; he had found there to be no problems and in all cases the vegetation was well under control.

8. Report by Mrs J Lomas, Tree Warden

- 8.1. Mrs Janet Lomas reported by email that following the car in the pond episode; she had taken a look at the pond's invertebrate life today; since small aquatic invertebrates are the first in the food chain to be adversely affected by pollution they are widely used as an indicator of water quality. She said that she found that the invertebrates in the water today were much as she would expect to see in a cold pond (ice on it all day today) in February or March (and bearing in mind the lateness of the season). This suggests that there is little or no impact on the pond's wildlife from any pollutants that might have entered the pond.
- 8.2. Hawthorn Management in Penny Close. A routine assessment by Festival Housing's contractors has been brought forward, and will take place between July and November 2010, followed by any necessary work. A report following the assessment will be sent to the Clerk of Guarlford Parish Council. In the meantime, Becky Smith of Festival Housing Association said that the Housing Association's repair line should be notified of any urgent concerns about safety of the phone line in the tree. Noel Deam has been informed.

9. Report by Mr R Chamings, Malvern Hills Conservators

- 9.1. Mr Richard Chamings reported the following by email: The St Ann's Well Cafe discussion continues though it is no longer in the headlines. There was a meeting between John Redman (the tenant whose contract ran out on the 1st March) and the Board together with its solicitors last week to try to come to some sort of agreement rather than going to court. I do not yet know the outcome of the meeting.
- 9.2. There are some plans of proposed alterations to the building, which is listed, in the MHC office - actually drawn up by a student. The emphasis will be on "going green", solar panels, etc, even though the place has not seen any sunlight in years! There will almost certainly be a vehicle - probably electric - to take people up to the cafe, and possibly on to the Beacon. But the first thing is to come to some agreement with John Redman

10. Report by Mr D Hill, Chairman Village Hall Committee

- 10.1. Mr Don Hill's emailed report said that Village Hall has successfully passed its six monthly external test of the fire alarm and emergency lighting systems; and that all would be welcome at the AGM which will be held in the hall at 7.30 pm on Monday 12th April.

11. Report by Cllr Dr E Jones, Chairman Guarlford History Group

- 11.1. Cllr Dr Eric Jones reported that the History Group had recently held an open afternoon in the Village Hall both to collate and catalogue the archives and enable parishioners to view them and discuss matters of interest. Rosemary McCulloch had played a major part in laying out the archives and providing refreshments. As it was not possible to complete the task it is intended to hold further meetings to complete the cataloguing of the archives, this time by concentrating on a particular class of archive at a meeting. The History Group were also considering the publication of a series of booklets, the first of these, *Country Children*, written by Rosemary McCulloch was now in draft form.

12. Parish Environment

- 12.1. Pond Rails. There had been no further response from Mr John Wallace the Senior County Highways Liaison Engineer. It was now over two months since the last damage to the pond rails and the temporary barriers were a hazard as they partially obscured westbound oncoming vehicles. It was agreed that the County Council should be advised of the Parish Council's concern.
ACTION Clerk/Chairman
- 12.2. Repainting the pond rails. No further action until the rails had been repaired.
- 12.3. Pond Rails. Possible contamination of pond by crashed vehicles. See paragraph 8.1.
- 12.4. Update report on vehicle speeds through village. See paragraph 6.1.
- 12.5. Possible liaison with Hanley Swan PC on purchase of a vehicle speed indicator. The Chairman agreed to discuss the matter with the Hanley Castle Parish Council. **ACTION Chairman.**

13. Planning

- 13.1. 09/01556/FUL – Rescind of Condition 6 of 02/00085/FUL, Rhydd Farm. Approved by Malvern Hills District Council.
- 13.2. 09/01500/HOU – Extension to Meadow Cottage, Rhydd. Approved by Malvern Hills District Council.
- 13.3. Report on the January SWJCS Consultation Meeting and clarification of the status of the proposed housing sites within the parish. The Chairman reported that Mr Anthony Champion, the Diocesan Surveyor, had nominated the Glebe field and a Cherry Orchard field as potential housing sites. The Glebe field had now been withdrawn and the Chairman, owner of Cherry Orchard, said that he had not given permission for his land to be included in the plan and furthermore he had no intention of making any of his land available for housing.
- 13.4. 09/01514/CPU – Certificate of Lawfulness for extension to existing garage. Meadow Cottage, Rhydd. Approved by Malvern Hills District Council.

14. Administration

- 14.1. The New Model Standing Orders. After some discussion it was agreed to set up a sub-committee chaired by Cllr Michael Huskinson and comprising of Cllrs Jane Hadley-Roberts, Michael Simpson and Andrew Medcalf to consider whether or not the model standing orders should be adopted and what, if any, changes might be required if they were to be adopted. The sub-committee would report its findings at the next meeting. The Clerk was requested to order from CALC the preamble to the standing orders. **ACTION Clerk.**

15. Liaison With Other Bodies

- 15.1. The Chairman reported that there had been no further contact with the Madresfield Parish Council.

16. Waste Recycling

- 16.1. It was noted that the Malvern Hills District Council’s new waste collection would commence this April.

17. Finance

- 17.1. Cllr Dr Eric Jones, the Internal Financial Monitor, reported that he had inspected the accounts for the last quarter provided by the Clerk and that all appeared to be in order.
- 17.2. Cllr Dr Peter Mayner proposed that the Clerk’s salary and expenses of £433.88 and £5.79 be accepted, Cllr Michael Simpson seconded the motion, which was carried unanimously.
- 17.3. Cllr Dr Eric Jones proposed that the CPRE annual subscription of £29 be paid; Cllr Michael Huskinson seconded the motion, which was carried unanimously.
- 17.4. Appointment of the Internal Auditor. Response. The Clerk reported that Mr David Kuun had very kindly agreed to act as the Council’s Internal Auditor for the 2009/10 audit.
- 17.5. The suggested 2010/11 budget had been previously distributed and studied by the Council. After further consideration the Chairman proposed that the budget be adopted unchanged, Cllr Jane Hadley-Roberts seconded the motion, which was carried unanimously.
- 17.6. The Balances of the accounts before the above payments are:

Current Account	Deposit Account	Charity Account
£1705.31	£2686.46	£108.64

18. AOB (For Consideration At Next Meeting)

- 18.1. Pot Holes. The Chairman said he would raise the lack of repair of the many potholes in the roads with Malvern Hills District Council.

18.2. Rubbish in Rectory Lane and the main road. The Malvern Hills District Council will be requested to take action.

19. Date Of Next Meeting

19.1. The next meeting will be held in the Village Hall at 7.30 PM on Monday the 10th of May 2010.

J M Skinner
Clerk

Dr P Mayner
Chairman