

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY 12th JULY 2010**

Present

Councillor Dr P E Mayner	Chairman
Councillor Mr M G Huskinson	Vice Chairman
Councillor Dr E H Jones	
Councillor Mrs J E Hadley-Roberts	
Councillor Mrs E B J Hill	
Councillor Mr A W Medcalf	
Councillor Mr M S Simpson	
Councillor Mr T Wells	MHDC/WCC
Mr R Chamings	Malvern Hills Conservators
Mr M Partridge	Public Path Warden
Mrs J Lomas	Parish Tree Warden
PC S Ransome-Williams	Local Police Officer
Mr J M Skinner	Clerk

1. Public Question and Answer

1.1. There were no members of the public present.

2. Apologies

2.1. The Council accepted the apologies from Cllr Mrs Barbara Hill, Cllr M Simpson, Cllr M Huskinson, Mr R Chamings, PC Sarah Ransome-Williams and Mrs Gill Booth.

3. Code Of Conduct And Declarations Of Interest

3.1. Parish Councillors were reminded that, as required by the Parish Council Code of Conduct Order 2001, they should notify the MHDC Monitoring Officer of any changes to their Register of Interests or the receipt of any unrecorded gifts or hospitality. They should also declare any personal or prejudicial interests in any of the items of this meeting.

3.2. The Chairman said that it was essential that council business be conducted, as it usually was, in an harmonious manner with respect for the Chairman, however, if there were any further incidents of rudeness or intemperate behaviour he would find it necessary to resign.

3.3. There were no declarations of personal or prejudicial interest.

4. The Race Relations And Crime And Disorder Acts

4.1. All of the business carried out and decisions made at this meeting have observed the requirements of the above acts.

5. Acceptance of the Annual Parish Meeting & Parish Council Annual Minutes

5.1. The minutes of the previous meetings, having been circulated, were taken as read, approved by the Council as a true record and signed by the Chairman.

6. Report by PC Sarah Ransome-Williams, Local Police Officer

6.1. PC Ransome-Williams reported by email that there had been a complaint from a resident in Clevelode Lane regarding speeding; consequently, she will be conducting some assessments towards the end of July when she returns from annual leave. Other than that there was nothing else to report.

7. Report by Cllr T Wells, District & County Councillor

7.1. No report submitted.

8. Report by Mr M Partridge, Public Path Warden

8.1. Mr Partridge said the latest on footpaths GU520, 522, 523 from Tracy Sutton at WCC, dated 14 June, is: "The Barbed wire fence was looked at by our Inspection Officers on the 7th May and categorised as a high priority with Enforcement".

8.2. He continued that he had cleared vegetation at the south end of GU505 (alongside the river) and done some way marking further on at Meadow Cottage, whose owner was having trouble with walkers wandering off this path. He hadn't been in touch again with Mrs Booth, his potential replacement as PPW, until today; when he learnt that she may have a problem with taking over, but he was not desperate to give up, and will carry on until some one is ready to take over.

9. Report by Mrs J Lomas, Tree Warden

9.1. No report submitted.

10. Report by Mr R Chamings, Malvern Hills Conservators

10.1. Mr Richard Chamings said by email that there was not a lot to report, the St Ann's Well saga continues; an attempt at mediation is scheduled for Monday 19th July. If that fails, then it will go to court. The sign outside Rose Farm Barn has replaced with a smaller one by the barn boundary.

11. Report by Mr D Hill, Chairman Village Hall Committee

11.1. No report submitted.

12. Report by Cllr Dr E Jones, Chairman Guarlford History Group

12.1. Cllr Dr Jones said that there was very little to report at the moment as the Group was having a summer break, however, meetings would re-commence in the autumn when work would be resumed on the booklets, archive and a revised programme. Cllr Dr Jones recommended the very readable *The History of the Hanleys* by Malcolm Fare, recently published by The Hanleys Village Society.

13. Parish Environment

13.1. The Clerk reported that both he and Cllr Dr Eric Jones had emailed Mr John Wallace about the delay in removing the pond rails; Mr Wallace had replied that the work would commence in the next two to three weeks.

14. Planning

14.1. Proposed letting of Rose Farm Barn. The To Let sign suggested a number of proposed uses for the barn; however, it was not known whether or not there was any current planning approval for such uses, consequently, the Clerk was requested to ask the planning department. **ACTION Clerk**

15. Administration

15.1. Interview of Mrs Gill Booth, prospective Public Paths Warden. Mrs Booth was unable to attend due to an hospital appointment.

15.2. Election of Financial Monitor. Cllr Dr Eric Jones proposed that Cllr Andrew Medcalf be elected Financial Monitor, Cllr Jane Hadley Roberts seconded the motion which was carried unanimously

15.3. Report by The Standing Orders sub-committee. Cllr Michael Huskinson apologised that, due to family commitments, the report has had to be delayed until the next meeting. **ACTION Cllr Huskinson**

16. Liaison With Other Bodies

- 16.1. Malvern Hills District Council – Winter Service for 2010/2011 – identification of areas of potential flooding, key areas requiring gritting, areas requiring snow ploughs in severe weather, farmers/contractors that might have equipment suitable for snow clearing and be willing to enter into an agreement with Malvern Hills District Council. Cllr Andrew Medcalf said that using tractors filled with red diesel for snow clearing, could cause the farmer to be prosecuted and consequently, he was unable to enter into an agreement with the Malvern Hills District Council. The Chairman said he would determine Cllr Michael Simpson’s views. The Clerk was asked to reply to the district council with the flooding and other data required when he had Cllr Simpson’s response. **ACTION Clerk**
- 16.2. Repair of potholes and Wood Street culvert. The need for these repairs had been reported to Mr John Wallace; however, no repairs had been carried out to date.
- 16.3. As a result of earlier enquiries and Cllr Mrs B Hill visit to Hanley Castle PC’s progress meeting on procuring a mobile speed sign and her subsequent report the Chairman proposed that the Council should not combine with Hanley Swan to procure a joint speed sign as it does not have the resources to fund the procurement, maintenance, insurance and re-location of such a joint speed indicator. Cllr Andrew Medcalf seconded the motion, which was carried unanimously.

17. Waste Recycling

- 17.1. Nothing to report.

18. Finance

- 18.1. Cllr Dr Eric Jones, the Internal Financial Monitor, reported that he had received a summary of the last quarter’s accounts from the Clerk and all appeared to be in order.
- 18.2. The Clerk reported that the Internal Auditor had completed his audit and had reported that all was in order; the accounts had now been sent to the external auditor, Clement Keys for the final audit.
- 18.3. Cllr Dr Eric Jones proposed that the Village Hall Committee be given a donation of £200 towards the hall upkeep. Cllr Jane Hadley-Roberts seconded the motion, which was carried unanimously.
- 18.4. The Balances of the accounts after the above payment are:

Current Account	Deposit Account	Charity Account
£1673.21	£2686.89	£108.64

19. AOB (For Consideration At Next Meeting)

- 19.1. Cllr Dr Eric Jones said that he had received a complaint about the number private and commercial vehicles parked in Rectory Lane.

20. Date Of Next Meeting

- 20.1. The next meeting will be held in the Village Hall at 7.30 PM on Monday the 13th of September 2010.

J M Skinner
Clerk

Dr P Mayner
Chairman