

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON MONDAY 13th DECEMBER 2010**

Present

Councillor Dr P E Mayner	Chairman
Councillor Mr M G Huskinson	Vice Chairman
Councillor Dr E H Jones	
Councillor Mrs J E Hadley-Roberts	
Councillor Mrs E B J Hill	
Councillor Mr A W Medcalf	
Councillor Mr M S Simpson	
Councillor Mr T Wells	MHDC/WCC
Mr R Chamings	Malvern Hills Conservators
Mr A Stock	Public Path Warden
Mrs J Lomas	Parish Tree Warden
PC S Ransome-Williams	Local Police Officer
Mr J M Skinner	Clerk

AGENDA

1. Public Question and Answer

- 1.1. There were no members of the public present.

2. Apologies

- 2.1. The Council accepted the apologies from Richard Chamings, Michael Skinner, PC Sarah Ransome-Williams and Tony Stock.

3. Code Of Conduct And Declarations Of Interest

- 3.1. Parish Councillors were reminded that, as required by the Parish Council Code of Conduct Order 2001, they should notify the MHDC Monitoring Officer of any changes to their Register of Interests or the receipt of any unrecorded gifts or hospitality. They should also declare any personal or prejudicial interests in any of the items of this meeting.
- 3.2. There were no declarations of personal or prejudicial interest.

4. The Race Relations And Crime And Disorder Acts

- 4.1. All of the business carried out and decisions made at this meeting have observed the requirements of the above acts.

5. Acceptance Of Previous Minutes

- 5.1. The minutes of the previous meeting, having been circulated, were taken as read, approved by the Council as a true record and signed by the Chairman.

6. Report by PC Sarah Ransome-Williams, Local Police Officer

- 6.1. PC Ransome-Williams's written report stated that there were no problems to report. Speeding results have been sent through to the traffic department and they have decided to discuss the results at the Safer Roads meeting in January.

Cllr Barbara Hill reported that there had been reports of vandalism, and two burglaries in Chance Lane. There had been an additional incident when an intruder was disturbed at The Herriots and the Council was surprised that PC Ransome-Williams seemed unaware of these.

7. Report by Cllr T Wells, District & County Councillor

7.1. No report submitted.

8. Report by Mr A Stock, Public Path Warden

8.1. Mr Stock's report stated that he had attended the Path Wardens' Essential Course, and was therefore now covered by the County Council's insurance. An assessment of the parish footpaths had been carried out by Mr Stock, and he had graded them 'middling'. The chairman proposed that the report be passed to the County Council. **ACTION Tony Stock**

9. Report by Mrs Janet Lomas, Tree Warden

9.1. Mrs Janet Lomas reported that she had not removed the pond's bulrushes this autumn. She suggested that the Probation Service could be approached to provide manpower for this work, which is best undertaken in late summer to autumn, the Chairman said he would investigate. **ACTION Chairman**

10. Report by Mr R Chamings, Malvern Hills Conservators

- 10.1. Mr Richard Chamings wrote in his report that the willow tree on the triangle of grass at the junction of Chance Lane with Hall Green was in need of urgent attention. Councillors said that they hoped that this work would not threaten this locally distinctive tree. (NB This work on the tree has now been carried out.)
- 10.2. Mr Chamings's report said that the St Anne's Well saga was not settled in quite the way suggested by the Malvern Gazette, as the Conservators had had to back down due to the potential cost of further action. The tenant had been offered a new lease, but this had been rejected.

11. Report by Mr D Hill, Chairman Village Hall Committee

11.1. Mr D Hill's report said that the Christmas Fayre had raised £1,097.08, to be shared equally between the Village Hall and the Parochial Church Council for the maintenance of the Village Hall and the two parish Churches.

12. Report by Cllr Dr E Jones, Chairman Guarlford History Group

12.1. The History Group had a meeting on 15th November, but had deferred arranging the next meeting until Michael Skinner's recovery. Cllr Dr Eric Jones said that Mr Mike Beard had given a presentation to members of the parish in the Village Hall on 21st November, on his research into his family history. Mr Beard had also presented some DVDs to Guarlford History Group's archives.

13. Parish Environment

- 13.1. David Masters had planted another tree on the triangle opposite the church pond.
- 13.2. Mr and Mrs Burgess have reported another accident, the third in recent years in which a car has crashed into their garden causing serious damage. The Chairman reported that he, Mr Burgess and a neighbour had met Mr Dicken from the WCC Highways Department to discuss likely causes. As a result of the meeting, white lines will be extended and chevrons added. The road camber might also be altered to reduce risk of further road traffic accidents. A tank of central heating oil had been damaged in the accident, and oil had escaped into the neighbouring ditch, and since this could affect the village pond, had been reported to the Conservators who are looking into the situation.

14. Planning

- 14.1. 10/01203/HOU – approved by Parish Council and District Council.
- 14.2. South Worcestershire Development Plan. The Chairman said that the new Government had withdrawn the Plan, since the announcement of the Localism, which will pass decisions back to local authorities.

15. Administration

- 15.1. Report by the Standing Orders sub-committee. Cllr Michael Huskinson said that this was taking some time to look into. After some discussion about the Standing Orders, Cllr Huskinson offered to put together a draft to be considered at the next meeting, the Council agreed with the suggestion.
ACTION Cllr M Huskinson

16. Liaison With Other Bodies

- 16.1. There was nothing to report.

17. Waste Recycling

- 17.1. There was nothing to report.

18. Finance

- 18.1. Cllr Andrew Medcalf, the Internal Financial Monitor, reported that he had checked the accounts presented to him by the Clerk and said that every thing appeared to be in order.
- 18.2. The Chairman proposed that the Clerk’s salary and the office expenses of £433.88 and £3.56 be approved; Cllr Michael Simpson seconded the motion, which was carried unanimously.
- 18.3. David Kuun was willing to be the Internal Auditor and the accounts will be sent to him.
- 18.4. Cllr Jane Hadley-Roberts proposed that the Churchyard donation of £400 be approved, and Cllr Huskinson seconded the motion.
- 18.5. Cllr Andrew Medcalf proposed that the Society of Local Council Clerks Annual Subscription of £61 be approved, and Cllr Huskinson seconded the motion.
- 18.6. The Balances of the accounts after the above payments and transfers are:

Current Account	Deposit Account	Charity Account
£1804.04	£2,687.45	£108.64

19. AOB (For Consideration At Next Meeting)

- 19.1. The Council agreed that a letter should be sent to Michael Skinner, sending good wishes for a speedy recovery.
- 19.2. An invitation had been received to a Budget meeting at Malvern Hills District Council on 19th January. The Chairman said, as no one else said they could go, that he would attend if he was able.

20. Date Of Next Meeting

- 20.1. The next meeting will be held in the Village Hall at 7.30 PM on Monday the 14th of March 2011.

Janet Lomas
Acting Secretary

Dr P Mayner
Chairman